

## Lighthouse Project Wellbeing Worker

## Job Description

- Responsible to: Participation Manager
- Salary: £26,000.00 pro rata
- Hours of work: 35 (Term-time) (0.8 wte), with regular weekend and evening work.
- Length of Contract: 2.5 years
- Location: Service will be delivered in Queen Victoria School, Dunblane, combined with home-based working and travel to Edinburgh/Central Scotland for team meetings/training.

Job Purpose	The Lighthouse Project is a wellbeing service based within Queen Victoria School (QVS), a unique boarding school for children and young people from serving and veteran families situated in Dunblane.
	The project delivers a bespoke programme of wellbeing support which includes 1:1 and facilitated peer support sessions to pupils who range from the ages of 11-18 years.
	Staff member would be expected to be on site in school for the majority of working hours which will include some twilight and weekend work.
	This role is offered on a full time, term-time basis. Funding is currently available for 2.5 years with hopes of securing ongoing funding.
Responsibilities and duties	<ul> <li>Work alongside the Queen Victoria School pupil support staff to provide a holistic approach to mental health and wellbeing support for pupils.</li> <li>Build effective working relationships with pupils requiring 1:1 support and peer group support sessions.</li> <li>Develop and deliver 1:1 and peer mental health and wellbeing support programmes for pupils attending Queen Victoria School.</li> <li>Effectively manage caseload.</li> <li>Co-produce mental health and wellbeing learning resources for children and young people.</li> <li>Working with pupil wellbeing ambassadors, co-produce a mental health and wellbeing teacher and parent training programme.</li> <li>Ensure that any concerns about safeguarding are</li> </ul>

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	<ul> <li>reported in accordance with school and organisational policies.</li> <li>Work in partnership with teaching staff to co-deliver PHSE wellbeing sessions, developing key relationships with pupils across the school.</li> <li>Establish and maintain positive working relationships and referral routes with staff and pupils.</li> <li>Play an essential role in the Lighthouse project team by providing accurate assessment, evaluation, recording and reporting to the funder.</li> <li>Support the Communications and Fundraising Development Manager to develop promotional opportunities for the Lighthouse project to enhance the reputation of the charity.</li> <li>Attend networking meetings where appropriate.</li> <li>Maintain accurate case notes.</li> </ul>
Essential Skills:	Hold one of the following qualifications:
	<ul> <li>An undergraduate degree in psychology, mental health, social work, education, youth work or equivalent qualification/experience.</li> <li>Any other relevant qualification related to psychology, mental health, etc.</li> </ul>
	Experience:
	<ul> <li>At least 2 years' experience of working in mental health service delivery/support work.</li> <li>Ability to successfully work as a team member across different organisations in order to maintain a holistic support approach.</li> <li>Experience of working collaboratively and an ability to engage with children and young people and work effectively in distressing and challenging circumstances</li> <li>Experience of coproducing projects with children and young people in a mental health and wellbeing context.</li> <li>Experience of developing and delivering mental health and wellbeing support for children and young people.</li> <li>Experience of evaluating impact of mental health and wellbeing support.</li> <li>Detailed understanding of Safeguarding and its application in practice.</li> <li>A strong understanding of using psychological interventions to support mental health and wellbeing.</li> <li>Knowledge of 11-18 educational and adolescent developmental issues.</li> <li>A commitment to following the current evidence base for mental health and wellbeing and experience.</li> <li>Extendence IT literacy and competency around case note recording, GDPR and using Microsoft Office Applications to aid in reporting and recording.</li> <li>Excellent communication/time management skills/able to negotiate competing demands &amp;work to tight deadlines.</li> </ul>



Desirable skills:	<ul> <li>COSCA Certificate in Counselling skills</li> <li>A strong understanding of Armed Forces life, and the impact</li> </ul>
	this may have on children and young people.



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